

STEP BY STEP GUIDE TO REGISTERING FOR THE STOCK MARKET GAME™

(Revised August 2019)

Go to www.stockmarketgame.org and click "Register."

Or, you can go to www.vcee.org, select your grade level and then select "Stock Market Game" from the drop-down menu.

YOU MUST SUPPLY ALL INFORMATION IN BOXES MARKED WITH AN ASTERISK AND/OR BORDERED IN BLUE.

STEP #1

Register Now

Please note: only adults and educators are authorized to register here. If you are an elementary, middle, or high school student, please contact your teacher to register for SMG.

First Name *

Last Name *

Email *

Teach Students/Others

Participate By Myself

(Can select both)

Continue

IF THE "CONTINUE" BUTTON DOES NOT ACTIVATE, YOU HAVE OMITTED A PIECE OF REQUIRED INFORMATION.

STEP #2

Let's find your program.

Enter Your Postal Code to locate programs in your area.
Teachers, use your school's postal code.

Enter your postal code

US & US territories

I want the international program

Continue to the next step

Pick my program period.

STEP #3

When would you like to participate?

Fall 2017
September 25 - December 15, 2017

Year 2017-2018
September 25 - June 8, 2018

Continue to the next step

Find your school.

ALL AVAILABLE GAMES, INCLUDING FREE PROMOTIONAL GAMES WILL BE LISTED HERE. For instance, this screen shot was taken before registration for the winter promo and spring games opened.

STEP #4

Where will you teach the program?

Enter your school's postal code

23284

US & US territories

Please select one of the following options to proceed with your registration. *

- I want a 4th-12th grade team/s
- I want a homeschool team/s
- I want an afterschool team/s
- I want a parent/child team/s
- I want a team/s outside the US & US territories

Click on your school.

Once you have selected your school, the system will attempt to pull up the information and automatically complete most of the blocks below. NOTE: DO NOT USE YOUR COMPUTER'S BACK BUTTON—NAVIGATE USING THE LINKS AT THE TOP OF THE WEB PAGE.

STEP #5

Update Your School's Information

All fields with a blue frame and asterisk must be completed to advance to the next screen.

School Name *

ECHO LAKE ELEM

School Type *

None Selected

Address *

5200 Francistown Rd

address 2

City *

Glen Allen

State *

VA

Postal Code *

23060

County *

HENRICO COUNTY

Country *

United States

Phone *

phone #

Alternate Phone *

alternate phone #

Principal First Name

principal's first name

Principal Last Name

principal's last name

Yes, my school is Title I eligible

Yes, over 50% of the students in my school receive free or reduced lunch

Continue to the next step

Set up my classes.

Be sure to complete every box marked with an asterisk or bordered in blue. You won't be able to move on if you leave one blank!

Double-check the information that was automatically filled in for you. Edit as needed and be sure to select the correct "school type."

Please fill in all blocks, even if not required, as this is information the coordinator will need if you have a winning team or if there is a problem with your bill.

STEP #6

Add Your Classes

Class Name *

Subject Area *

Student Type *

Class Type *

of Students * # of Teams *

All of these boxes must be completed.

Remember: In order to be eligible for end-of-competition regional/state awards, teams must have at least 2, but no more than 4 students.

*PROMOTIONAL GAMES HAVE ONLY 1 TEAM.

of Students * # of Teams *

National Organization

Would you like a financial professional volunteer to visit your class during your Stock Market Game session? *

Yes No

Select "yes" or "no" to activate the button.

After this step, my computer scrolls down to general information.

Program Competitive Divisions Program Dates Participation Requirements

SCROLL BACK UP!

You will see the information you entered for your first class.

drn

Students: 4 4-12th Grade
Grade: 5
Class Type: Regular
Subject Area: Economics
Teams: 1
Organization:
Classroom Visitor: No

delete ✕

Class Name *

Subject Area *

CONTINUE ADDING CLASSES THE SAME WAY. WHEN YOU HAVE FINISHED ENTERING CLASSES, CLICK THE BUTTON BELOW.

Continue to the next step

Continue

STEP #7

How will you be paying?

You will receive your Program IDs and Passwords when your payment is processed.

Payment Method

Check/
Purchase Order

Pay Later

Continue to the next step

Continue

FOR REGULAR GAME SESSIONS, SELECT CHECK/PURCHASE ORDER. WE DO NOT ACCEPT CREDIT CARDS. YOU DO NOT NEED TO ACTUALLY KNOW THE PO OR CHECK NUMBER TO PROCEED.

FOR PROMO GAMES, SELECT PAY LATER. YOU WILL NOT BE BILLED.

WHEN YOU CLICK CHECK/PURCHASE ORDER, THIS WILL APPEAR.

Check or Purchase Order #

Promo ID

Sponsor

Contact Name *

Contact Phone *

Use My School Address as the Billing Address

PLEASE SEND IN THE PO NUMBER IF YOU DO NOT HAVE IT WHEN YOU REGISTER. IT IS MOST HELPFUL IF YOU FAX OR EMAIL A COPY OF THE PO TO US. (Fax #804-828-7215; email smg@vcu.edu)

ALSO PROVIDE THE NAME AND CONTACT INFORMATION FOR THE PERSON WHO WILL ACTUALLY WRITE THE CHECK (IN THE SPACE FOR "CONTACT NAME"). IF THIS INFORMATION IS UNAVAILABLE, INVOICES WILL BE ADDRESSED TO "BOOKKEEPER" AT YOUR SCHOOL ADDRESS.

YOU WILL RECEIVE YOUR IDS AND PASSWORDS AUTOMATICALLY.

INVOICES WILL BE MAILED OUT AFTER REGISTRATION CLOSURES.

(CON'T. ON NEXT PAGE)

School / District / Company Name *

school

Address *

address 1

address 2

City *

city

State *

state

Postal Code *

postal code

County *

county

Country *

country

Continue to the next step

Continue

STEP #8

Almost there! Review your details.

Review and edit your registration.

Once your registration is complete, please accept the "Rules and Code of Participation" below and click "Submit."

YOU CAN EDIT THE INFORMATION YOU ENTERED AT THIS POINT. ONCE YOU AGREE TO THE RULES AND CLICK SUBMIT YOU WILL NEED TO SEND ANY CHANGES, ADDITIONS OR DELETIONS, ETC., TO THE STATE COORDINATOR AT smg@vcu.edu.

THE WORKSHOP BUTTON IS OPTIONAL. IF YOU ARE INTERESTED IN A WORKSHOP, PLEASE GO TO www.vcee.org/stock-market-game-program/smg-teacher-workshops.

- I need a workshop.
- Please email me a link to learn more about The Stock Market Game's (SMG) complementary programs, InvestWrite and Invest it Forward, which are offered free of charge and can greatly enhance my classroom's SMG experience.
 - InvestWrite, SMG's national essay competition, offers exciting prizes and provides a fun writing experience to extend and assess SMG students' learning.
 - Invest it Forward connects SMG classrooms to a financial industry volunteer, in-person or online, for real-world discussions on finance, investing and career fundamentals.
- I read and agreed to the [Rules and Code of Participation](#). Once my registration has been submitted, I can only change it by contacting the Coordinator of my Local Program.

Thank you!

Your registration has been submitted.

To make changes, contact your Coordinator directly.
(Contact Information listed below.)

Submit