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**Personal Finance Teacher Guidelines and helpful tips**

* Your student team will focus on providing clients with a comprehensive financial plan and as a fiduciary.
* Please discuss the rules, expectations, and rubric for judging for the case study with your team.
* Please submit the written case study on time! Late submissions will be disqualified.
* Please stay within the following guidelines for teacher involvement.
  + You may answer general content questions.
  + You may show examples of calculations however, you may not do the actual case study calculations for the students. Also, you may not correct the math of your student team.
  + You may give suggestions on document formatting, grammar, and spelling.
* Be a cheerleader for your students and let your students shine with their content knowledge in assessing the case study and making their recommendations.